

Name: **Dr. Iqbal Singh**
 Class and Section: **M.A. Sem II, Public Admn.**
 Subject: **Organisational & Administrative Issues (Paper VI)**

Week	Date	Topic
1	1-Jan-18	Basic Introduction
	2-Jan-18	Concept of Organisation
	3-Jan-18	Concept of Organisation
	4-Jan-18	Classification of Organisation
	5-Jan-18	Classification of Organisation
	6-Jan-18	Classification of Organisation
	7-Jan-18	Sunday
2	8-Jan-18	Good Governance
	9-Jan-18	Good Governance
	10-Jan-18	Good Governance
	11-Jan-18	Objective Type Questions
	12-Jan-18	Revision
	13-Jan-18	Citizen Character
	14-Jan-18	Sunday
3	15-Jan-18	Citizen Character
	16-Jan-18	Citizen Character
	17-Jan-18	Right to Information Act 2005
	18-Jan-18	Right to Information Act 2005
	19-Jan-18	Right to Information Act 2005
	20-Jan-18	Revision
	21-Jan-18	Sunday
4	22-Jan-18	Basant Panchami
	23-Jan-18	Objective Type Questions
	24-Jan-18	Sir Chhotu Ram Jayanti
	25-Jan-18	Hierarchy
	26-Jan-18	Republic Day
	27-Jan-18	Hierarchy
	28-Jan-18	Sunday
5	29-Jan-18	Span of Control
	30-Jan-18	Span of Control
	31-Jan-18	Guru Ravidas Jayanti

Week	Date	Topic
1	1-Feb-18	Unity of Command
	2-Feb-18	Control
	3-Feb-18	Control
	4-Feb-18	Sunday
2	5-Feb-18	Authority & Responsibility
	6-Feb-18	Authority & Responsibility
	7-Feb-18	Authority & Responsibility
	8-Feb-18	Morale
	9-Feb-18	Morale
	10-Feb-18	Maharishi Dayanand Saraswati Jayanti

	11-Feb-18	Sunday
3	12-Feb-18	Revision
	13-Feb-18	Mahashivratri
	14-Feb-18	Centralization
	15-Feb-18	Centralization
	16-Feb-18	Centralization
	17-Feb-18	Decentralization
	18-Feb-18	Sunday
4	19-Feb-18	Decentralization
	20-Feb-18	Decentralization
	21-Feb-18	Supervision
	22-Feb-18	Supervision
	23-Feb-18	Supervision
	24-Feb-18	Test
	25-Feb-18	Sunday
5	26-Feb-18	Administrative Law: Concept
	27-Feb-18	Administrative Law: Concept
	28-Feb-18	University Holidays

Week	Date	Topic
1	1-Mar-18	University Holidays
	2-Mar-18	University Holidays
	3-Mar-18	University Holidays
	4-Mar-18	University Holidays/Sunday
2	5-Mar-18	Decision Making
	6-Mar-18	Decision Making
	7-Mar-18	Contribution of Herbert Siemon
	8-Mar-18	Contribution of Herbert Siemon
	9-Mar-18	Contribution of Herbert Siemon
	10-Mar-18	Revision
	11-Mar-18	Sunday
3	12-Mar-18	Leadership
	13-Mar-18	Leadership
	14-Mar-18	Communication
	15-Mar-18	Communication
	16-Mar-18	Communication
	17-Mar-18	Revision
	18-Mar-18	Sunday
4	19-Mar-18	Motivation
	20-Mar-18	Motivation
	21-Mar-18	Motivation
	22-Mar-18	Objective Type Questions
	23-Mar-18	Shahidi diwas of Bhagat Singh
	24-Mar-18	Revision
	25-Mar-18	Sunday
5	26-Mar-18	Delegated Legislation (Meaning)

	27-Mar-18	Delegated Legislation (Meaning)
	28-Mar-18	Class Test
	29-Mar-18	Mahavir Jayanti
	30-Mar-18	Delegated Legislation (Types)
	31-Mar-18	Delegated Legislation (Types)

Week	Date	Topic
	1-Apr-18	Sunday
1	2-Apr-18	Delegated Legislation (Advantages, Limitations)
	3-Apr-18	Citizen to Admn.
	4-Apr-18	Citizen to Admn.
	5-Apr-18	Citizen to Admn.
	6-Apr-18	Administrative Adjudication
	7-Apr-18	Administrative Adjudication
	8-Apr-18	Sunday
2	9-Apr-18	Administrative Adjudication
	10-Apr-18	Admn. Ethics
	11-Apr-18	Admn. Ethics
	12-Apr-18	Admn. Ethics
	13-Apr-18	Objective Type Questions
	14-Apr-18	Dr. Amedkar Jayanti and Vaisakhi
	15-Apr-18	Sunday
3	16-Apr-18	Transparency in Administration
	17-Apr-18	Transparency in Administration
	18-Apr-18	Parshuram Jayanti
	19-Apr-18	Transparency in Administration
	20-Apr-18	Transparency in Administration
	21-Apr-18	Revision
	22-Apr-18	Sunday
4	23-Apr-18	Class Test Unit IV
	24-Apr-18	Revision of Unit V
	25-Apr-18	Revision of Unit VI
	26-Apr-18	Class Test Unit V
	27-Apr-18	Revision
	28-Apr-18	Revision