

Lesson Plan

Name: **Dr. Alok Goyal (Associate Professor)**

Class and Section: **B.Com (IV-Sem) Section B**

Subject: **Financial Management (Lesson of 18 weeks)**

Note : This is Tentative Lesson Plan from 01/01/18 to 28/4/18. There may be variation in this plan due to unforeseen reason like : Casual Leave, Duty Leave, Collge Funcions, Departmental Functions etc. In such circumstances this plan will be adjusted accordingly.

Week 1
Chapter 1: Nature & Scope of Financial Management
Assignments
Week 1, day 1, 1-1-18 <ul style="list-style-type: none">• 1.1.1 Introduction to FM• 1.1.2 Approaches to Finance Function
Week 1, day 2, 2-1-18 <ul style="list-style-type: none">• 1.2.1 Meaning and Functions of FM• 1.2.2 Objectives of FM
Week 1, day 3, 3-1-18 <ul style="list-style-type: none">• 1.3.1 Scope of FM• 1.3.2 Relationship of Finance to other activities• 1.3.3 Organisation of Finance Function
Week 1, day 4, 4-1-18 <ul style="list-style-type: none">• 1.4.1 Functions of CFM, Treasurer and Controller<ul style="list-style-type: none">• 1.4.1.2 Importance of FM
Week 1, day 5, 5-1-18
Chapter 2: Financial Planning <ul style="list-style-type: none">• 1.5.1 Meaning of Financial Planning• 1.5.2 Objectives of Financial Planning• 1.5.3 Types of Financial Planning• 1.5.4 Significance of Financial Planning
Week 1, day 6, 6-1-18 <ul style="list-style-type: none">• 1.6.1 Procedure of Financial Planning• 1.6.2 Characteristics of Financial Planning
Week 2
Chapter 2: Financial Planning
Assignments
Week 2, day 1, 8-1-18 <ul style="list-style-type: none">• 2.1.1 Factors Affecting Financial Planning• 2.1.2 Limitations of Financial Planning• 2.1.3 Assessment of Fixed Assets Requirement
Week 2, day 2, 9-1-18 <ul style="list-style-type: none">• 2.2.1 Factors Affecting the Funds for Fixed Assets• 2.2.2 Assessment of Current Assets Requirement• 2.2.3 Assessment of Intangible Assets Requirement
Chapter 3: Capitalisation
Week 2, day 3, 10-1-18 <ul style="list-style-type: none">• 2.3.1 Introduction to Capitalisation• 2.3.2 Difference between Capitalisation, Capital Structure & Financial Structure
Week 2, day 4, 11-1-18 <ul style="list-style-type: none">• 2.4.1 Theories of Capitalisation
Week 2, day 5, 12-1-18 <ul style="list-style-type: none">• 2.5.1 Over Capitalisation- Meaning• 2.5.2 Causes of Over Capitalisation

<ul style="list-style-type: none"> • 2.5.3 Consequences of Over Capitalisation
<p>Week 2, day 6, 13-1-18</p> <ul style="list-style-type: none"> • 2.6.1 Remedies of Over Capitalisation • 2.6.2 Under Capitalisation – Meaning • 2.6.3 Causes of Under Capitalisation
<p>Week 3 Chapter 3: Capitalisation</p>
<p>Assignments</p>
<p>Week 3, day 1, 15-1-18</p> <ul style="list-style-type: none"> • 3.1.1 Remedies for Under Capitalisation • 3.1.2 Watered Capital
<p>Chapter 4: Financial Forecasting</p>
<p>Week 3, day 2, 16-1-18</p> <ul style="list-style-type: none"> • 3.2.1 Meaning of Financial Forecasting • 3.2.2 Need of Financial Forecasting • 3.2.3 Advantages of Financial Forecasting
<p>Week 3, day 3, 17-1-18</p> <ul style="list-style-type: none"> • 3.3.1 Steps in Financial Forecasting • 3.3.2 Financial Forecasting Techniques • 3.3.3 Limitations of Financial Forecasting
<p>Week 3 Chapter 5: Sources of Finance I</p>
<p>Week 3, day 4, 18-1-18</p> <ul style="list-style-type: none"> • 3.4.1 Long Term Sources- Equity Shares
<p>Week 3, day 5, 19-1-18</p> <ul style="list-style-type: none"> • 3.5.1 Analysis of Shares
<p>Week 3, day 6, 20-1-18</p> <ul style="list-style-type: none"> • 3.6.1 ADR & GDR • 3.6.2 Venture Capital
<p>Week 4 Chapter 5: Sources of Finance I</p>
<p>Week 4, day 1, 23-1-18</p> <ul style="list-style-type: none"> • 4.1.1 Preference Shares
<p>Week 4, day 2, 25-1-18</p> <ul style="list-style-type: none"> • 4.2.1 Analysis of Preference Shares • 4.2.2 Ploughing Back of Profits • 4.2.3 Zero Interest Bonds
<p>Week 4 Chapter 6: Sources of Finance II</p>
<p>Week 4, day 3, 27-1-18</p> <ul style="list-style-type: none"> • 4.3.1 Debentures
<p>Week 5 Chapter 6: Sources of Finance II</p>
<p>Assignments</p>
<p>Week 5, day 1, 29-1-18</p> <ul style="list-style-type: none"> • 5.1.1 Debenture Continued
<p>Week 5, day 2, 30-1-18</p> <ul style="list-style-type: none"> • 5.2.1 Methods of Extinction of Long Term Indebtedness • 5.2.2 Public Sector Bonds • 5.2.3 Long term Financial Institutions
<p>Week 5, day 3, 1-2-18</p> <ul style="list-style-type: none"> • 5.3.1 Public Deposits • 5.3.2 Leasing

Week 5, day 4, 2-2-18
<ul style="list-style-type: none"> 5.4.1 Short Term Sources of Finance
Week 5, day 5, 3-2-18
<ul style="list-style-type: none"> 5.5.1 Short Term Sources of Finance
Week 6
Chapter 7: Cost of Capital
Assignments
Week 6, day 1, 5-2-18
<ul style="list-style-type: none"> 6.1.1 Meaning of Cost of Capital 6.1.2 Importance of Cost of Capital
Week 6, day 2, 6-2-18
<ul style="list-style-type: none"> 6.2.1 Classification of Cost of Capital 6.2.2 Computation of Specific Cost- Cost of Debt
Week 6, day 3, 7-2-18
<ul style="list-style-type: none"> 6.3.1 Cost of Debt Contd.
Week 6, day 4, 8-2-18
<ul style="list-style-type: none"> 6.4.1 Cost of Preference Share Capital
Week 6, day 5, 9-2-18
<ul style="list-style-type: none"> 6.5.1 Cost of Equity Share Capital
Week 7
Chapter 7: Cost of Capital
Assignments
Week 7, day 1, 12-2-18
<ul style="list-style-type: none"> 7.1.1 Cost of Equity Share Capital Contd.
Week 7, day 2, 14-2-18
<ul style="list-style-type: none"> 7.2.1 Overall Cost of Capital
Week 7, day 3, 15-2-18
<ul style="list-style-type: none"> 7.3.1 Numerical of Cost of Capital
Week 7, day 4, 16-2-18
<ul style="list-style-type: none"> 7.4.1 Numerical of Cost of Capital
Week 7, day 5, 17-2-18
<ul style="list-style-type: none"> 7.5.1 Unsolved Numerical of Cost of Capital
Week 8
Chapter 7: Cost of Capital
Assignments
Week 8, day 1, 19-2-18
<ul style="list-style-type: none"> 8.1.1 Unsolved Numerical of Cost of Capital
Week 8, day 2, 20-2-18
<ul style="list-style-type: none"> 8.2.1 Student Problems regarding Numerical
Week 8, day 3, 21-2-18
<ul style="list-style-type: none"> 8.3.1 Student Problems regarding Numerical
Week 8
Chapter 8: Capital Structure
Week 8, day 4, 22-2-18
<ul style="list-style-type: none"> 8.4.1 Meaning of Capital Structure 8.4.2 Optimum Capital Structure 8.4.3 Qualities of Optimum Capital Structure
Week 8, day 5, 23-2-18
<ul style="list-style-type: none"> 8.5.1 Factors Affecting Capital Structure
Week 8, day 6, 24-2-18
<ul style="list-style-type: none"> 8.6.1 Factors Affecting Capital Structure
Week 9
Chapter 8: Capital Structure

Assignments
Week 9, day 1, 26-2-18 <ul style="list-style-type: none"> 9.1.1 Capital Structure Theories- NI Approach
Week 9, day 2, 27-2-18 <ul style="list-style-type: none"> 9.2.1 NOI Approach
Week 10
Chapter 8: Capital Structure
Assignments
Week 10, day 1, 5-3-18 <ul style="list-style-type: none"> 10.1.1 MM Approach
Week 10, day 2, 6-3-18 <ul style="list-style-type: none"> 10.2.1 MM Approach Contd. 10.2.2 Traditional Approach
Week 10
Chapter 9: Operating & Financial Leverage
Week 10, day 3, 7-3-18 <ul style="list-style-type: none"> 10.3.1 Meaning of Leverage 10.3.2 Operating Leverage
Week 10, day 4, 8-3-18 <ul style="list-style-type: none"> 10.4.1 Operating Leverage Contd. 10.4.2 Financial Leverage
Week 10, day 5, 9-3-18 <ul style="list-style-type: none"> 10.5.1 Combined Leverage
Week 10, day 6, 10-3-18 <ul style="list-style-type: none"> 10.6.1 Combined Leverage Contd.
Week 11
Assignments
Week 11, day 1, 12-3-18 <ul style="list-style-type: none"> 11.1.1 1st Assignment
Week 11, day 2, 13-3-18 <ul style="list-style-type: none"> 11.2.1 1st Test
Week 11
Chapter 10: Capital Budgeting
Week 11, day 3, 14-3-18 <ul style="list-style-type: none"> 11.3.1 Meaning of Capital Budgeting 11.3.2 Features of Capital Budgeting 11.3.3 Importance of Capital Budgeting 11.3.4 Kinds of Capital Budgeting Decisions
Week 11, day 4, 15-3-18 <ul style="list-style-type: none"> 11.4.1 Techniques of Capital Budgeting 11.4.2 Pay Back Method
Week 11, day 5, 16-3-18 <ul style="list-style-type: none"> 11.5.1 Average Rate of Return Method 11.5.2 Numerical
Week 11, day 6, 17-3-18 <ul style="list-style-type: none"> 11.6.1 Discounted Cash Flow Technique 11.6.2 Net Present Value Method
Week 12
Chapter 10: Capital Budgeting
Assignments
Week 12, day 1, 19-3-18 <ul style="list-style-type: none"> 12.1.1 Internal rate of Return
Week 12, day 2, 20-3-18

<ul style="list-style-type: none"> • 12.2.1 Profitability Index • 12.2.2 Numerical
<p>Week 12, day 3, 21-3-18</p> <ul style="list-style-type: none"> • 12.3.1 Numerical
<p>Week 12, day 4, 22-3-18</p> <ul style="list-style-type: none"> • 12.4.1 Numerical
<p>Week 12, day 5, 24-3-18</p> <ul style="list-style-type: none"> • 12.5.1 Numerical
<p>Week 13 Chapter 10: Capital Budgeting</p>
<p>Assignments</p>
<p>Week 13, day 1, 26-3-18</p> <ul style="list-style-type: none"> • 13.1.1 Problems of students related to chapter
<p>Week 13, day 2, 27-3-18</p> <ul style="list-style-type: none"> • 13.2.1 Problems of students related to chapter
<p>Week 13 Chapter 11: Management of Working Capital</p>
<p>Week 13, day 3, 28-3-18</p> <ul style="list-style-type: none"> • 13.3.1 Meaning of Working Capital • 13.3.2 Definition of Working Capital • 13.3.3 Need for Working Capital
<p>Week 13, day 4, 30-3-18</p> <ul style="list-style-type: none"> • 13.4.1 2nd Assignment
<p>Week 13, day 5, 31-3-18</p> <ul style="list-style-type: none"> • 13.5.1 Permanent and Variable Working Capital • 13.5.2 Factors Affecting Working Capital
<p>Week 14 Chapter 11: Management of Working Capital</p>
<p>Assignments</p>
<p>Week 14, day 1, 2-4-18</p> <ul style="list-style-type: none"> • 14.1.1 Advantages of Adequate Working Capital • 14.5.2 Excess & Inadequate Working Capital • 14.5.3 Financing of Current Assets- Hedging or Matching Approach • 14.5.4 Conservative Approach
<p>Week 14, day 2, 3-4-18</p> <ul style="list-style-type: none"> • 14.2.1 Numerical Related to Working Capital Forecast
<p>Week 14, day 3, 4-4-18</p> <ul style="list-style-type: none"> • 14.3.1 Numerical Related to Working Capital Forecast
<p>Week 14, day 4, 5-4-18</p> <ul style="list-style-type: none"> • 14.4.1 Numerical Related to Working Capital Forecast
<p>Week 14, day 5, 6-4-18</p> <ul style="list-style-type: none"> • 14.5.1 Student Problems of Questions
<p>Week 14, day 6, 7-4-18</p> <ul style="list-style-type: none"> • 14.6.1 Student Problems of Questions
<p>Week 15 Chapter 12: Management of Cash</p>
<p>Assignments</p>
<p>Week 15, day 1, 9-4-18</p> <ul style="list-style-type: none"> • 15.1.1 Meaning of Cash Management • 15.1.2 Motives for Holding Cash • 15.1.3 Objectives of Cash Management • 15.1.4 Factors Affecting Cash Needs & Levels of Cash
<p>Week 15, day 2, 10-4-18</p>

<ul style="list-style-type: none"> • 15.2.1 Devices of Cash Management • 15.2.2 Usefulness of Cash Budget • 15.2.3 Receipt and Payment Method
<p>Week 15, day 3, 11-4-18</p> <ul style="list-style-type: none"> • 15.3.1 Numerical of Cash Budget- Receipt and Payment Method
<p>Week 15, day 4, 12-4-18</p> <ul style="list-style-type: none"> • 15.4.1 Adjusted P/L Method • 15.4.2 Balance-sheet Method
<p>Week 15, day 5, 13-4-18</p> <ul style="list-style-type: none"> • 15.5.1 Appeal to High Court • 15.5.2 Circumstances in which appeal can be made to High Court
<p>Week 16</p> <p>Chapter 12: Management of Cash</p>
<p>Assignments</p>
<p>Week 16, day 1, 16-4-18</p> <ul style="list-style-type: none"> • 16.1.1 CFS • 16.1.2 Cash flow Ratios • 16.1.3 Cash Management Model
<p>Week 16, day 2, 17-4-18</p> <ul style="list-style-type: none"> • 16.2.1 Managing Cash Flows
<p>Chapter 12: Management of Receivables</p>
<p>Week 16, day 3, 19-4-18</p> <ul style="list-style-type: none"> • 16.3.1 Meaning of Receivables • 16.3.2 purpose of Receivables • 16.3.3 Cost of Investment in Receivables • 16.3.4 Factors Influencing the size of Receivables • 16.3.5 Objectives of Receivables Management
<p>Week 16, day 4, 20-4-18</p> <ul style="list-style-type: none"> • 16.4.1 Aspects of Receivables Management
<p>Chapter 14: Inventory Management</p>
<p>Week 16, day 5, 21-4-18</p> <ul style="list-style-type: none"> • 16.4.1 Meaning • 16.4.2 Objectives of Inventory Management • 16.4.3 Risks and Costs of Over Investment in Inventories • 16.4.4 Risks of Inadequate Investment in Inventories
<p>Week 17</p> <p>Chapter 14: Inventory Management</p>
<p>Assignments</p>
<p>Week 17, day 1, 23-4-18</p> <ul style="list-style-type: none"> • 17.1.1 Benefits of Holding Inventories • 17.1.2 Techniques of Inventory Management
<p>Chapter 15: Dividend Policy</p>
<p>Week 17, day 2, 24-4-18</p> <ul style="list-style-type: none"> • 17.2.1 Meaning of Dividends • 17.2.2 Why Investors Want Dividends • 17.2.3 Kinds of Dividends • 17.2.4 Advantages of Stock Dividend
<p>Week 17, day 3, 25-4-18</p> <ul style="list-style-type: none"> • 17.3.1 Types of Dividend Policy • 17.3.2 Significance of Stability of Dividends • 17.3.3 Factors Determining the Dividend Policy
<p>Chapter 13: Offences and Prosecution</p>
<p>Week 17, day 4, 26-4-18</p>

<ul style="list-style-type: none">• 17.4.1 MM Approach
Week 17, day 5, 27-4-18
<ul style="list-style-type: none">• 17.5.1 Walter Model
Week 17, day 6, 28-4-18
<ul style="list-style-type: none">• 17.6.1 Gordon Model
Week 18
Assignments
Week 18, day 1, 30-4-18
Exams