



Est'd 1968
Affiliated to Kurukshetra University, Kurukshetra

NAAC ACCREDITED A+ INSTITUTION
A Centre with Potential for Excellency
Identified by U.G.C.

GURU NANAK KHALSA COLLEGE

(A Multi-faculty Post Graduate Co-educational Institution)

YAMUNA NAGAR - 135 001 (Haryana)

APPLICATION FORM FOR THE TEACHING POSTS

Sr. No. :



Application No. :

(To be filled in by the office)

NOTES :

1. The last date for receipt of application form is
2. This application form should be properly filled in and detailed bio data should also be attached.
3. Attested copies of all certificates/testimonials should be attached. Original Certificate will have to be shown at the time of interview.
4. Persons in employment should send their applications through their employers. They may, however, send a copy in advance, but it must be on prescribed form and accompanied by the Copies of certificates/testimonials etc. A copy of application on the prescribed form must be sent to the Dean of Colleges, Kurukshetra University, Kurukshetra.
5. Applications received after the due date or found incomplete may not be considered.
6. Detailed qualifications are given at the end.

1. Post applied for (Give full name of the Post)
(Advt. No)
2. Name in full (in block letters)
3. Present Postal Address (in block letters)
.....
.....
4. Phone Number if any
5. Permanent Home Address
6. Father's Name
7. a) Nationality of the candidate
- b) Whether belongs to S.C./B.C. (attached attested Photo copy of the Caste Certificate)
- c) Marital Status
8. a) Date of Birth
- b) Place of Birth
9. If you are employed, your present employer and your present designation
10. References :- These should be Professionally competent persons who are well acquainted with some aspects of the applicant's training accomplishment, capabilities and the character but must not be relations. Two referees should be listed, and at least one of them should be citizen of India. For applicants having done Post-graduate or post-doctoral, the name (s) research supervisor must be listed.
 I. Name :
 Occupation or Position :
 Address :

Court or law or any offence or debarred/disqualified by any university, public Service Commission from appearing at its examinations/selection? Is any case pending against you in any Court of Law at the time of filling up of this application form? If the answer is "Yes" full particulars of the case detention, fine, conviction, sentence etc. should be given.

12 Educational Qualifications (from Matriculations onward)

Exam. passed	Univ/ Board	No. of Attempts	Roll No.	Year of passing	Class or Divn.	Max. Marks	Marks obtd.	Percentage & Marks	Subjects passed	Distinction if any
Metric										
Prep-Hr. Sec./+2										
B.A./B.Sc./ B.Com. I										
B.Sc./B.A./ B.Com. Final										
M.A./M.Com./ M.Sc.										
M. Phil.										
Ph.D.										
Any other Exam.										

13 Subject of M. Phil. Dissertation Topic

14 A. Subject of research for Ph. D Topic

B. Field of Specialization

C. List of publication

Publication	A Published	B In press	C Accepted for publication	D Communicated for publication	E In preparation
Book	Ind. Jointly				
Papers	Ind. Jointly				
Abstracts	Ind. Jointly				
Patents	Ind. Jointly				

* Attach a list of publication in respect of each category mentioned above.

15 Experience if any

Name of the Employer	Designation of the post held	Duration		Session/ Years	Basic Pay/ allowance drawn Separately	Reason for leaving
		From	To			

16 Total Experience : Under Graduate classes Post-graduate Classes

17. Co-curricular Activities (Attach attested Photo Copies)		Session/Year	Remarks
i)	University Youth Festival (only if attained prize note participation alone)		
ii)	Debates (if attained position in inter College debates)		
iii)	NCC		
a)	C Certificate		
b)	B Certificate		
iv)	NSS (Camp of 10 days atleast)		
v)	Sports (only open Championships) (International)		
	a) Position		
	b) Participation		
	(National)		
	a) Position		
	b) Participation		
	(State)		
	a) Position		

18 Basic Pay acceptable for the Post appearing for

19 Period required for joining the post, if selected

20 List below the certificates and testimonials (attested copies) attached :

1.		6.
2.		7.
3.		8.
4.		9.
5.		10.

I Certify that the foregoing information is correct and complete to the best of my knowledge and belief, I am not aware of any circumstances which may impair my fitness for employment.

Place

Dated

(Signature of the candidate)

CERTIFICATE FROM THE EMPLOYER, IF ANY

The application of Sh./Miss/Mrs. who is at present working as in Department/Organization is applying for the post of in which is forwarded and recommended for consideration. In case he is selected for employment in the he will be relieved from his present position on notice or

4 IN THE RECOGNISED ARTS, SCIENCE AND COMMERCE COLLEGES.

- (i) A consistently good academic record with First or High Second Class (55% marks or grade B in the seven point scale) Master's Degree in the relevant subject of an Indian University or an equivalent degree or a foreign University (relaxable in the case of a University appointed teacher or a University approved teacher in any capacity of a recognised college appointed before 27-1-1976 and.
- (ii) Candidate besides fulfilling the above qualifications should have passed the NET for Lectureship conducted by the U.G.C./CSIR or any other similar test accredited by the U.G.C. the following categories will be exempted from the NET.
- a) Those who are already awarded Ph.D. Degree are eligible for teaching of post graduate classes.
- b) Those who have already awarded M. Phil. Degree are eligible for teaching of under graduate classes.
- c) All University appointed Lecturers or University approved teachers of recognised Colleges selected through the properly constituted committees before 1-6-93.
- (iii) Age limit 40 years for general categories, 45 years for SC/ST & 45 Years of BC Haryana only.

Provided that :

- a) In the case of those candidates who have obtained more than 55% marks at the M.A./M.Sc./M.Com. level and who also possess a Ph.D. Degree, the criterion of consistently good record will not apply to all.
- b) In case of candidates who have obtained 55% marks in M.A./M.Sc./M.Com. and also possess Ph.D. degree and candidates who have obtained 55% marks in M.A./M.Sc./M.Com. and also possess M. Phil degree the requirement of 50% marks will apply to only one of the lower examinations.
- c) In case of candidates who have obtained first class in M.A./M.Sc./M.Com the requirement of obtaining 50% marks will apply in the case of any one of the lower examinations
- d) The fraction of marks of 0.5% or above would be raised to next higher whole number i.e. 54.5% to 54.9% would be raised to 55% marks Similarly in the case of examinations prior to M.A./M.Sc./M.Com. the fraction of marks 0.5% or above would be raised to next higher number i.e. 49.5% to 49.9% would be raised to 50% in each examination prior to M.A./M.Sc./M.Com.
- (iv) Adequate knowledge of Hindi :
- (v) IN THE CASE OF TEACHERS OF POST GRADUATE CLASSES ONLY
As for teachers of the University Teaching Departments (as given in separate leaf)

Explanation :- Candidates for being eligible for recruitment to the posts of teachers must have a 1st or high second class (55% marks or grade B in the seven point scale) at the Master's level and the determining consistently good academic record a candidate should either have an average of 55% of the two examinations prior to Master's degree (irrespective of marks obtained in any of the two examinations) or 50% in each of the two examinations separately.

Sr. No. : ■

Receipt No. Dated.....

GURU NANAK HASLA COLLEGE, YAMUNA NAGAR

Application Form for Technical Support and Administrative Staff for the year 2017-18

Application form for the post of _____

1. Name of the Applicant _____

2. Father/Husband Name _____

3. Date of Birth _____

4. Phone No. _____

5. Permanent Address _____

6. Correspondence Address _____

7. Academic Qualification _____
(along with proofs) _____

8. Experience _____



Encls : 1. _____
2. _____
3. _____
4. _____
5. _____

Dated :

Signature of Applicant